

APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE)

(AN EQUAL OPPORTUNITY EMPLOYER)

Sterling Golf Management, Inc.

GOLF COURSE APPLIED TO: _____

PERSONAL INFORMATION

DATE _____

NAME

Last

First

Middle

PRESENT ADDRESS

Street

City

State

Zip

PERMANENT ADDRESS

Street

City

State

Zip

PHONE # _____

ARE YOU 18 YEARS OR OLDER?*

YES _____

NO _____

EMPLOYMENT DESIRED

POSITION _____

DATE YOU CAN START _____

SEEKING FULL-TIME OR PART-TIME? _____

AVAILABILITY _____

ARE YOU EMPLOYED NOW? _____

DO YOU HAVE A VALID MA DRIVER'S LICENSE? _____

EVER APPLIED TO THIS COMPANY BEFORE? _____

EDUCATION

	NAME AND LOCATION OF SCHOOL	# OF YEARS ATTENDED*	DID YOU GRADUATE?*
HIGH SCHOOL			
COLLEGE			

TRADE SCHOOL _____

* The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

FORMER EMPLOYERS: LIST LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST.

DATE MONTH/YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU.

NAME	ADDRESS	BUSINESS	YEARS AQUAINTED
1			
2			
3			

PHYSICAL RECORD:

DO YOU HAVE ANY PHYSICAL LIMITATIONS THAT PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED? YES NO

PLEASE DESCRIBE: _____

HAVE YOU BEEN CONVICTED OF A CRIMINAL OFFENSE WITHIN THE PAST FIVE YEARS? (A CONVICTION WILL NOT NECESSARILY DISQUALIFY YOU FROM EMPLOYMENT.) YES NO

PLEASE DESCRIBE: _____

IN CASE OF EMERGENCY NOTIFY: _____
NAME ADDRESS PHONE #

“I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE.”

DATE SIGNATURE _____

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY DATE _____

HIRED? YES NO POSITION _____

SALARY/WAGE DATE REPORTING TO WORK _____

APPROVED: 1. 2. _____